Information on the application for

Master of Science Psychology: Psychological Science (MPS)

and

Master of Science Psychology: Biological Psychology, Clinical Psychology, and Psychotherapy (BKP)

at University of Regensburg

Application for students with international university entrance qualifications and an international university degree (English Version)

Important Information

General Information

- Application period: June 1st to July 15th
- If the degree certificate is not available at the point of applying it needs to be submitted later (alternatively, a certificate containing the **final grade** can be obtained from the examination office). The last date of submission is **November 30th**

NC-Procedure

- Application only possible for one of the two master degrees
- If the final grade is not available:: authenticated proof of at least 140 LP with indication of the provisional overall grade (**will be used for NC-Procedure**)

Possible grade enhancement MPS

- Participation in empirical experimental project seminars or comparable seminars (total amount of at least 12 credit points) similar to M03 in the B.Sc. Psychology at University of Regensburg
- Research activities in the psychological area of at least 240 hours (e.g. internship)

Possible grade enhancement BKP

- Participation in empirical experimental project seminars or comparable seminars (total amount of at least 12 credit points) similar to M03 in the B.Sc. Psychology at University of Regensburg
- Participation in lectures/ seminars in the bio-psychological area (total amount of at least 12 credit points, similar to M08 in the B.Sc. Psychology at university of Regensburg)

Information to be kept on hand

- Personal data and contact data
- Information regarding the acquisition of university entrance qualifications (date, grade)
- As may be necessary information regarding a case of hardship or a community service
- Information regarding prior academic courses (including courses not relevant for the master course of interest)

- Course description of the former B.Sc. courses (link or document)
- Information regarding the grading system of the former university
- Name and credit points of seminars/ lectures in the areas biological psychology and empirical experimental project seminar
- If availabe: final grad of the bachelor's degree
- Else: provisional overall grade

Documents which should be kept on hand for uploading
- Certificate of university entrance qualifications
- As may be necessary documents regarding special claims
    - Justification for case of hardship
    - Community service certificate
- Transcript of records (B.Sc. Psychology, authenticated or with verification code)
    - Please highlight the total amount of credit points (at least 140 credit points necessary for the application)
    - Please highlight lectures and seminars relevant for the bonus (biological psychology with a green colour)
- If available certificate of research activities (MPS) + completed form for confirmation of research activity (https://www.uni-regensburg.de/assets/humanwissenschaften/psychologie/Masterbewerbung/confirmation_research_activity.pdf)
- If availabe Bachelor's degree certificate (or other certificate containing the final grade)
- If not part of the certificate: confirmation that the course matches the criteria for gaining a licence as a psychotherapist at the end courses (BKP)
- For students who have not received their Bachelor's degree certificate yet: authenticated proof of at least 140 LP with indication of the provisional overall grade
- If applicable: document that confirms course and grading of the university (if grading system is not described within transcript of records or system Bachelor's degree certificate and if there is no official document): https://www.uni-regensburg.de/assets/studium/studentenkanzlei/Bestaetigung_Studiengang_und_Notensystem.pdf
- If applicable: Previous letter of acceptance/admission, if you have previously been accepted for this program at the University of Regensburg
- Confirmation of German language skills

- Copy of ID

- Curriculum Vitae (English or German)

Empirisch-experimentelles Praktikum		bestanden		16
Experimentalpsychologisches Projektseminar I	SS 19	bestanden		8
Experimentalpsychologisches Projektseminar II	SS 19	bestanden		8
Grundlagen der Diagnostik		bestanden		12
Einführung in die Psychologische Diagnostik	WS18/19	bestanden		4
Vorlesung: Grundlagen der Testtheorie und Testkonstruktion	SS 19	bestanden		4
Seminar zur Praxis psychologischer Untersuchungsverfahren: Testdiagnostik (Kurs 2)	SS 19	bestanden		4
Allgemeine Psychologie I		bestanden		8
Allgemeine Psychologie I (2. Teil)	SS 18	bestanden		4
Allgemeine Psychologie I (1. Teil)	WS17/18	bestanden		4
Allgemeine Psychologie II		bestanden		8
Einführung in die Allgemeine Psychologie II (Teil 1)	SS 18	bestanden		4
Einführung in die Allgemeine Psychologie II/Teil 2	WS17/18	bestanden		4
Biologische Psychologie		bestanden		12
Modulabschlussprüfung Biologische Psychologie	SS 18	bestanden		12
Seminar zur Biologischen Psychologie und Neuropsychologie	WS17/18	bestanden		
Seminar zur Biologischen Psychologie und Neuropsychologie	SS 18	bestanden		

Illustration 1: Transcript of Records – exemplary highlights BKP

Applying

1. Access to the University of Regensburg portal

- www.spur.uni-regensburg.de (necessary to use a laptop/ computer, browser recommendation Google Chrome or Mozilla Firefox)
- Change language settings to English on the upper right hand corner
- Apply and enroll as a student → Register now! → provide personal data and choose a password → security question and data privacy consent
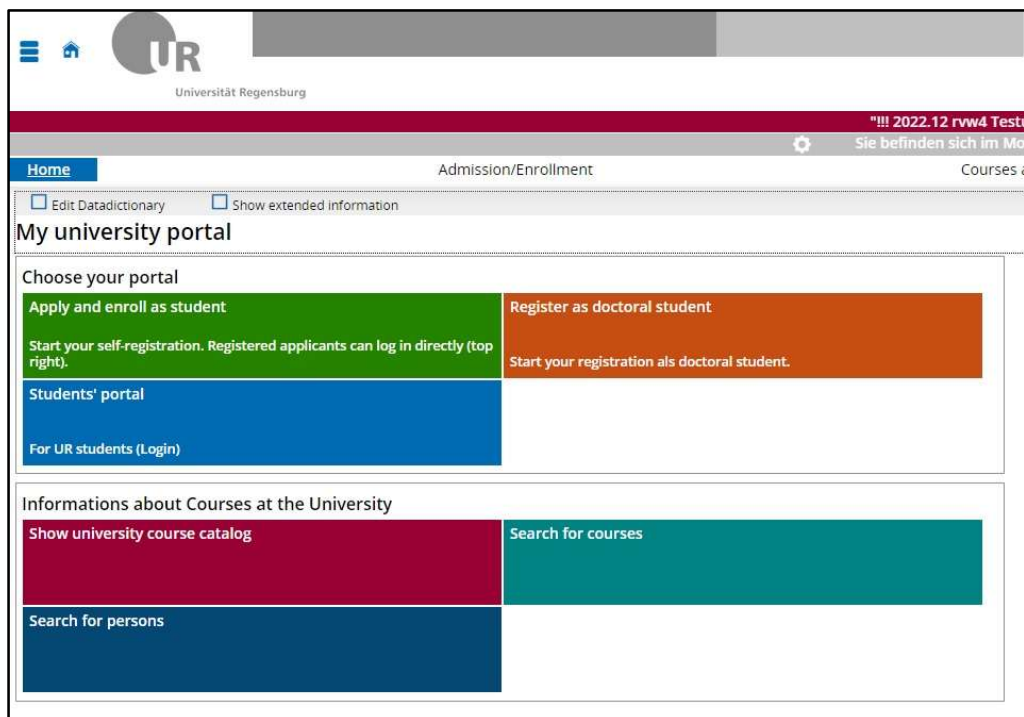
Illustration 2: User interface university portal
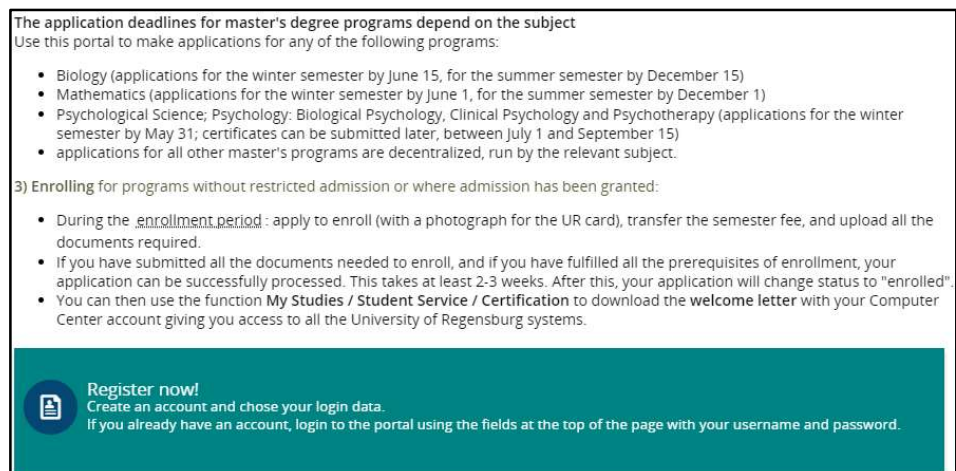
Illustration 3: Registration university portal

- Email containing user data and activation code: write down user data and insert code into the next webpage → login with user data → scroll to the end of the page → start application → „yes, enable email notifications"

Illustration 4: Email adress verification

2. Overview

- Write down applicant number and add application
- As long as the application is not yet being processed, you can change your details at any time.
- After processing has begun, changes can still be made by withdrawing and resubmitting the application. This will not put you at a disadvantage in the application process.

Illustration 5: Overview applications

3. Choice of program

- University entrance qualification: Choose between „EITHER I AM a citizen of an EU country, Iceland, Norway or Liechtenstein OR I HAVE obtained an abitur at a German school abroad" and „I AM NOT a citizen of an EU country, Iceland, Norway or Liechtenstein, and I HAVE a university entrance qualification from abroad (not Germany)"

- Degree: Important! This is not your obtained degree, but the one you are applying for, so please choose Master of Science.

- Form of studies: consecutive master's

- Subject: Choose between Master of Science in Psychology: Biological Psychology, Clinical Psychology and Psychotherapy and M.Sc. Psychology: Psychological Science

- 1. Subject-related semester

Illustration 6: Choice of program - example

4. Hardship case or preferred admission (service, e.g. federal volunteer service)

- Request for a consideration as a hardship case
- Application for a preferred admission if you were accepted for a place at university at the start or during service and could not fill this place due to service
- Only applicable for NC-procedure, if your application has already been accepted in the first step
- If applicable tick the relevant box and provide the relevant document on the next page

Illustration 7: Case of hardship – example

5. Entrance qualification & University Background

- Acquired in: Abroad, Country
- Type of entrance qualification: Entrance qualification acquired abroad
- Enter "7" as your average grade is from a foreign system
- Date of acquirement

Illustration 8: Entrance qualification – example

- Specify the number of Semesters you have studied at German universities
- Studies are considered completed only if a leaving certificate is available before the end of the application period

Illustration 9: Your university background – example

- Upload qualification for higher education, e.g. school-leaving certificate
- If not German, English or French: original document + certified translation in the same document
- If applicable upload university entrance examination (original document + certified translation in the same case as above)

Illustration 10: Upload school-leaving certificate

6. Vocational training or service

Illustration 11: Vocational training or service – example

7. Information on the applying for the master's degree

- Further information PsyBKP: http://go.ur.de/mscpsybkp

- Further information MPS: http://go.ur.de/mscpsymps

Illustration 12: Information PsyBKP

Illustration 13: Information MPS

8. Enhancement first degree grade

- The assessment of performance for the enhancement of the first degree grade is based on the evidence submitted at the time of application

- For both master's studies: Knowledge in the area "empirical experimental project seminar" in accordance with the module M03 at the university of Regensburg of at least 12 credit points

Illustration 14: Empirical-experimental project seminar - example

- For BKP only: Knowledge in the area "biological psychology" in accordance with the module M08 at the university of Regensburg of at least 12 credit points

Illustration 15: Biological psychology example

- For MPS only: Research activity in the field of psychology of at least 240 hours, e.g. internship certificate + completed template linked on the website (on the same page as information on empirical experimental project seminar)

Illustration 16: Documentation of a research practical

9. Details of previous program

- Details of first degree program used to apply for master's subject (Bachelor of Science Psychology), other place of study: name of university, city
- Upload letter of acceptance if you have previously been accepted for the same program (M.Sc. BKB/MPS) at the University of Regensburg

Illustration 17: Previous program – example

- Details of credits from previous program: transcript of records, highlight important information, credit points achieved so far, if the certificate is not available in English or German: original document + certified translation in the same file

- Link to the description of modules in the relevant program or official documentation (if not available in English or German: original document + certified translation in the same file)

- Standard period of study in semesters and total number of credits
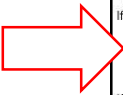
Illustration 18: Credits from previous program - example

- If already available: degree certificate or equivalent documentation and final grade
- Later submission possible until November 30th
- If the degree certificate is not yet available: upload authenticated documentation of your provisional overall grade
- BKP: Conformity to medical practice regulations – if not included in the degree certificate, please upload a certified documentation, once in the same file as the degree certificate and then again on the next page
- Details of the grading scale, if not documented on the transcript of records or degree certificate ➔ official document on the university website (if not in English or German certified translation) or completed form by coordinator with stamp and signature https://www.uni-regensburg.de/assets/studium/studentenkanzlei/Bestaetigung_Studiengang_und_Noten system.pdf

Illustration 19: Upload degree certificate

Illustration 20: Upload documentation of conformity

10. Additional details

- Upload documentation of German language skills, copy of passport and curriculum vitae
- State whether an application for asylum has been handed in and if so provide details
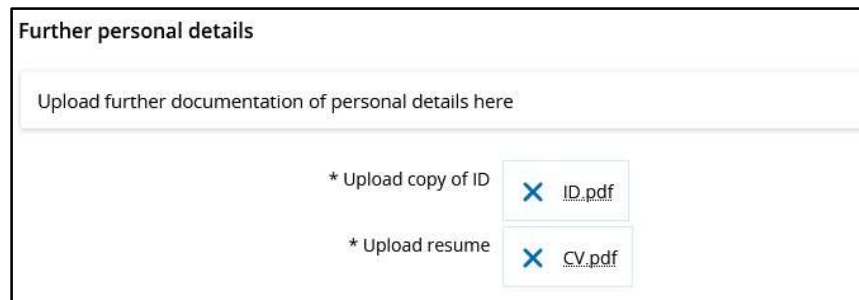

Illustration 21: Upload language skills
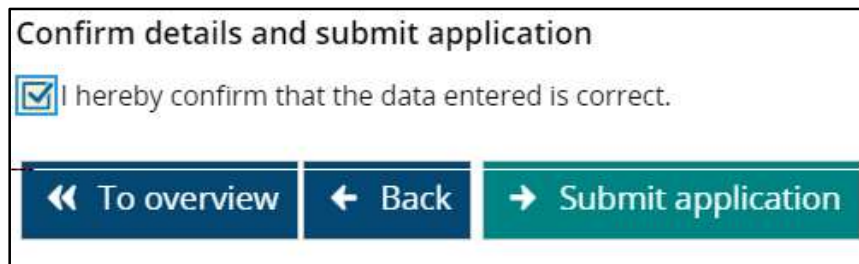

Illustration 22: Upload further personal details

10. Submission of application

- Reread details carefully
- Confirm that data is correct
- Submit application
- Application can be cancelled and edited until July 15th
- No necessity of mailing a printed version

Illustration 23: Confirm details and submit application